

COLLECTIVE



Weddings





## Weddings at Collective

Collective is a charity and centre for contemporary art on Calton Hill, Edinburgh. We offer private dry hire of our historic City Observatory site for unique hilltop weddings.

Our home is central to Edinburgh's UNESCO World Heritage Site. This special place, rich in history and architecture old and new, offers versatile, intimate spaces for weddings, elopements and receptions – all set against a backdrop of panoramic views for a unique ceremony and stunning photographs.

This series of packages will guide you through what we can offer. Please keep in mind that we also offer bespoke hire options, and would be happy to discuss more specific needs to make your day personal.

All income from hires directly supports our programme of visual arts and events.

Please note all fees are for dry venue hire only and excludes room decoration, catering services and additional furniture hire. Running order times are a guide only and guest numbers do not include the couple, celebrant or photographer.





## Observatory Ceremony & Reception

Private ceremony for up to 30 guests seated or 50 standing, followed by drinks reception in the Observatory and on the Viewing Platform.

10am	Access to Observatory to decorate and set up space.
12pm	Guests begin to arrive. Opportunity to have a look around our galleries and grounds.
1pm	Guests take their places for the ceremony. Use of Library, with views across Firth of Forth, for signing wedding documents.
2pm	Drinks and canapes served in the Observatory or on the Viewing Platform. Time for entertainment and photographs.
4pm	Carriages

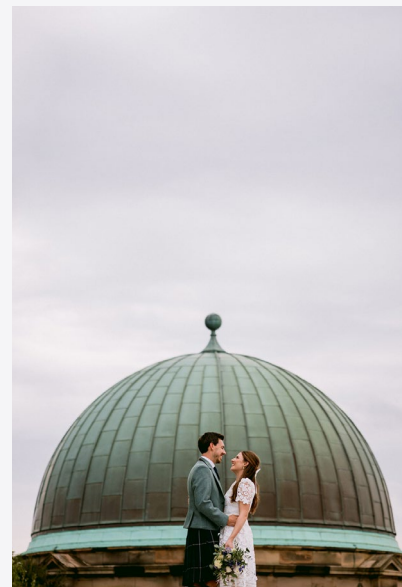
Duration	6-hour hire
Guests	30 seated or 50 standing
Before 5pm	£3500+VAT
After 5pm	Price on application





## City Dome Ceremony & Reception

Private ceremony for up to 40 guests seated, or 60 standing, followed by drinks reception. The City Dome is primarily used as an exhibition space and therefore its availability is extremely limited. Due to its exclusivity, if you are particularly interested in this venue, our events team will be able to advise when it is available to hire for weddings over the next year.



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| 10am | Access to City Dome to decorate and set up space.   |
| 2pm  | Guests begin to arrive. Opportunity to have a look around our galleries and grounds.  |
| 3pm  | Guests take their places for the ceremony.  |
| 4pm  | Drinks and canapes served. Time for entertainment and photographs. For a private outdoor space, the Viewing Platform can be hired in addition to the City Dome. |
| 6pm  | Carriages   |

Duration	8-hour hire
Guests	40 seated or 60 standing
Before 6pm	£3999+VAT
Additional Viewing Platform hire	£600+VAT
After 5pm	Price on application





## Observatory Ceremony & Library Wedding Breakfast



Exclusive use of the whole Observatory and Viewing Platform for an intimate wedding, for up to 10 guests.

- 10am** Access to Observatory to decorate and set up space. Library table dressed by caterer for dining.
- 12pm** Guests begin to arrive. Opportunity to have a look around our galleries and grounds.
- 1pm** Guests take their seats for the ceremony.
- 1:30pm** Drinks served in the Observatory or on the Viewing Platform. Time for entertainment and photographs.
- 2:30pm** Wedding Breakfast served in the Library for a maximum of 12 people.
- 6pm** Carriages

<b>Duration</b>	8-hour hire
<b>Guests</b>	10 seated
<b>Before 6pm</b>	£3999+VAT
<b>After 6pm</b>	Price on application



# Observatory Ceremony Only



Private ceremony for up to 30 guests seated or 50 standing, with photographs on Viewing Platform.

10am	Access to Observatory for set-up.
11am	Guests arrive. Opportunity to have a look around our galleries and grounds.
11:30am	Guests take their place in the Observatory for the ceremony. Use of Library, with views across Firth of Forth, for signing wedding documents.
12pm	Photographs on Viewing Platform.
1pm	Carriages

Duration	3-hour hire
Guests	30 seated or 50 standing
Access at 10am or 2pm	£2000+VAT
After 5pm	Price on application





## Library Ceremony & Reception

Library and Viewing Platform ceremony followed by drinks & canapes for up to 10 guests.

10am	Access to Library and Viewing Platform to decorate and set up space.
12pm	Guests begin to arrive. Opportunity to have a look around our galleries and grounds.
1pm	Guests take their seats for the ceremony.
2pm	Drinks reception and canapes served in the Library or on the Viewing Platform. Time for entertainment and photographs.
4pm	Carriages

Duration	6-hour hire
Guests	10 seated
Before 5pm	£1225+VAT
After 5pm	Price on application





## Library Ceremony Only



Private ceremony for up to 10 guests in the Library, with photographs on Viewing Platform.

- 2pm** Access to Library for set-up.
- 3pm** Guests arrive. Opportunity for guests to have a look around our galleries and grounds.
- 3:30pm** Guests take their seats in the Library for the ceremony.
- 4pm** Exclusive use of the Viewing Platform to take photographs and enjoy unrivalled views across the Firth of Forth.
- 5pm** Carriages

Duration	3-hour hire
Guests	10 seated
Access at 10am or 2pm	£800+VAT
After 5pm	Price on application



# Other Information

## Accessibility

All of our buildings and paths are accessible to wheelchair and mobility scooter users, though please bear in mind that there are limitations to accessibility in some of our historic, listed buildings. A disabled toilet and baby changing facilities are available in the Observatory and we will provide access to these facilities for events in the City Dome. Assistance dogs are welcome. Please see our website for full access details.

## Booking

To secure your booking, we ask for 50% of the venue hire fee as a deposit. The remaining balance is then due two weeks prior to the event. Further information is outlined in our T&Cs which will be shared with you upon a booking request.

## Capacities

The capacities stated in the packages are guest numbers only and do not include the couple, celebrant or photographer. All guest capacities stated are the maximum permitted at the venue.

## Catering

We are proud to work with a selection of pre-approved caterers, including our onsite partners The Lookout and Union of Genius. A full list of these can be found on our supplier list. Please note we only allow preapproved operators to ensure we deliver the best service to our guests.

## Furniture

For smaller weddings, we have a small selection of furniture available for use, including chairs and tables. For larger weddings or for any specific requests, we will coordinate the hire of furniture on your behalf to suit the event's requirements. We charge a 20% admin fee for this which will be added to your final invoice.

## Recommended suppliers

We have a list of recommended suppliers which will be shared with you upon enquiry. This includes endorsements for wedding planners, celebrants, florists, entertainment, photographers and hair & beauty, who can help you create an incredible event.

## Set-up & take-down

Our buildings are dry hire and open to the public on a daily basis. We require that all set-up and take downs happen on the day of the event and should fall within the duration of your booking by the hirer or designated supplier.

If either are likely to require longer than your allotted time, it is possible to extend the hire time for an additional fee. For more information on dry hire please refer to our FAQ document. Collective has a zero-waste policy and you are therefore required to arrange the removal of any decorations or waste produced during your event.

## Staffing

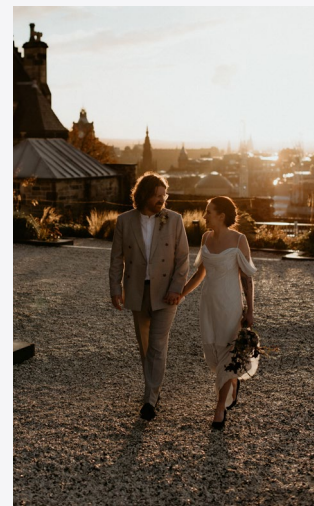
A dedicated events coordinator is assigned to each booking. They will liaise with you throughout – from the planning stages to the delivery of the event, ensuring everything meets your specifications. Please note you and your suppliers will be responsible for delivering your wedding, as Collective offer venue hire only. Security is required for any events that finish after 9pm.

## Technical equipment & lighting

We have a small selection of technical equipment available to hire for an additional fee, details of which are available upon request. For anything beyond our offer, it is your responsibility to source and ensure it meets the health and safety regulations specified in our T&Cs.

## Viewings

Our venue is unique and we highly recommend arranging a viewing with our events team prior to booking. Upon booking, your hire fee includes one further visit to run through the specifics of your event. For any viewings in addition to this, you may be subject to an additional fee.





# Notes



Photography credits  
Laura & Paul  
Camilla & Armando

Gilly Harry  
Claire Fleck



# Get in touch

Our team are here to support  
you as you plan your wedding.

Contact us

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About Collective

[collective-edinburgh.art](http://collective-edinburgh.art)

